



## Request for Extension

Division of Continuing Education  
1040 Campus Delivery  
Fort Collins, CO 80523-1040  
(970) 491-5288  
Toll free: (877) 491-4336  
Fax: (970) 491-7885  
[www.online.colostate.edu](http://www.online.colostate.edu)

You must complete all remaining course work prior to the course expiration date or request a six-month extension. The extension request can be made by completing the form below and mailing to the address shown above. A \$40.00 extension fee per course will be assessed and billed by the University.

If you do not complete your course or request an extension, you will receive a grade of "I" on your Colorado State University transcript.

Please send your extension request to:

Colorado State University Online  
1040 Campus Delivery  
Fort Collins, CO 80523-1040

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### Extension Request

I would like to request a six-month extension to complete my courses as listed below.

Course #: \_\_\_\_\_

Name: \_\_\_\_\_ CSUID: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_